

# Opolo

## Join Our Dynamic Team as Fulfillment and Supply Chain Manager

Are you ready to be part of an exceptional winery in the heart of Paso Robles, CA? Opolo Wines LP is seeking a talented and dedicated professional to join our team as a Fulfillment and Supply Chain Manager. As an established family winery, Opolo is known for its commitment to quality and innovation. We are on the lookout for exceptional individuals to join our family and play a pivotal role in our continued success.

**Job Type:** Full-time

**Compensation:** \$30-\$40 per hour (dependent upon qualifications and experience)

### Why work with us?

- **Exciting growth opportunities:** As a rapidly expanding company, Opolo offers numerous opportunities for career advancement. We believe in fostering the growth and development of our employees and provide a supportive and collaborative work environment.
- **Passion for winemaking:** At Opolo, winemaking is not just a job—it's a passion that runs in our family. By joining our team, you'll have the chance to work alongside experienced professionals who are dedicated to crafting exceptional wines and spirits while creating unforgettable experiences for our customers.

### Your Responsibilities:

- **Supply chain enhancement:** You will have the opportunity to review and improve our existing supply chain processes and methodologies, ensuring seamless operations and increased efficiency.
- **Collaboration with production team:** Working closely with our production team, you will help develop effective databases to manage and organize warehouse inventory, streamlining our operations and optimizing inventory control.
- **Order fulfillment oversight:** You will oversee daily order fulfillment activities, including order processing, picking, packing, and shipping preparation. Additionally, you will work closely with our Wine and Distillery club teams to fulfill allocations, ensuring timely and accurate deliveries to our valued club members.
- **Strategic cost-efficient shipping:** Researching and seeking out the most cost-efficient shipment procedures, you will negotiate best-price contracts to increase business revenue and ensure our products reach customers in a timely manner.
- **Vendor relationships:** You will maintain a friendly and professional relationship with our vendors, promoting our company initiatives and values, and enhancing our partnerships.

### Qualifications:

# Opolo

- **Fulfillment and supply chain management experience:** Previous experience in fulfillment and supply chain management is essential for this role, equipping you with the skills necessary to excel in this position.
- **Data management and process improvement:** Experience in managing and improving supply chain data, information, and processes is crucial to ensure effective operations.
- **Forklift certification:** Forklift certification is preferred, as it will facilitate your ability to contribute to warehouse operations.
- **Physical ability:** The role may require lifting up to 45 lbs. (e.g., cases of wine), so physical fitness and the ability to meet these requirements are important.
- **Excellent communication skills:** Professional communication skills are essential to effectively collaborate with team members, vendors, and customers.
- **Proficiency in Microsoft Excel and database management:** Experience working with databases, particularly Microsoft Excel, and maintaining accurate records is necessary for success in this role.
- **Resourcefulness and self-motivation:** We are looking for a self-starter who can independently initiate and complete projects with minimal supervision, bringing a resourceful and proactive approach to their work.

## Join the Opolo Family Today!

We offer a competitive salary commensurate with experience and qualifications, along with a comprehensive benefits package including hospitalization and 401k. If you are passionate about supply chain management, excel in a fast-paced environment, and dream of working with a company that values excellence, please submit your resume to [VirginiaA@opolo.com](mailto:VirginiaA@opolo.com). We can't wait to hear from you!