

Opolo

Job Title: Opolo Patio Host/Concierge

Summary: The Patio Host/Coordinator is responsible for greeting, welcoming and educating guests on the various tasting/lunch experiences available at Opolo. This individual serves as an important brand ambassador and is the first point of contact for guests, creating the all-important first impression. Successful candidates will bring enthusiasm, high energy and be eager to engage with guests to create a warm and inviting environment. Excellent communication skills, a strong sense of urgency and desire to work in a fast-paced environment are very important. This position must be available on weekends and holidays.

Compensation and Benefits:

- \$16-\$18 per hour depending on experience, plus tips
- Medical, Dental, and Vision Benefits (Full time only)
- Paid Time Off

Essential Functions:

- Greets and engages with guests upon arrival
- Educates guests on the various tasting options – Wine tasting, Distillery, Lunch
- Coordinates customer flow between the Tasting Room and Barrel Room
- Greets & checks in group reservations and ensures they are directed to the appropriate location in a timely manner. Assigns servers to groups, and stays in constant communication with servers.
- Oversees the patio to ensure guests enjoy responsibly and assists in making sure their experience is catered towards their needs.
- Engages and thanks guests as they depart.
- Helps bus tables, pack orders, and help carry wine out to customers' cars as needed
- Other duties as assigned.

Working Conditions:

- Regular working schedule to include all weekends and holidays
- Long and irregular hours during peak seasons and/or special events
- Moderate to heavy physical work (moving wine cases and retail supplies, setting up for special events)
- Standing for long periods of time (8 hours per day)
- Carrying case(s) of wine to customer's vehicle after purchase
- Washing wine glasses and dishes to keep a clean work environment
- Ability to lift at least 50 pounds repeatedly (case of wine)

Requirements:

- Education: High school diploma or equivalent